



Republic of the Philippines
OFFICE OF THE PRESIDENT
OPTICAL MEDIA BOARD

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OFFICE OF THE CHAIRMAN & CHIEF EXECUTIVE OFFICER

MEMORANDUM CIRCULAR NO. 2005-009

PRESCRIBING GUIDELINES ON THE ALLOCATION OF SID CODES

1. Who shall apply for SID Codes. – All registered replicating and mastering facilities shall apply for SID Codes. Allocated codes shall be used on all products and stampers manufactured by the facility.
2. Replicating Codes. – Facilities with replicating lines shall be issued a Mould SID Code consisting of a 5-digit alphanumeric code, to be assigned by the Board, of which the first three digits shall consist in letters which shall be assigned specifically to a facility and the last two numeric digits shall indicate the molds/machines licensed to such facility.
3. Mastering, Laser Beam Recorder (LBR) SID Codes. – Facilities with mastering lines shall be issued a Mastering SID Code or Laser Beam Recorder (LBR) SID Codes, consisting of a 5-digit alphanumeric code, to be assigned by the Board, on each mastering machine licensed to such facility
4. Facilities with Replicating and Mastering Lines. – Facilities with both Replicating and Mastering Lines shall apply for separate SID codes for the Replicating and Mastering Lines
5. How to apply for SID Codes. – A replicating or mastering facility may apply for SID Code upon issuance of its License to Engage in Optical Media Business – Replication or Mastering, by submitting a letter-request addressed to the Board.
6. Deadline for existing plants, - Existing replicating and/or mastering plants which have not yet been issued SID Codes shall apply for SID Code allocation on or before November 3-, 2005. All existing replicating and/or mastering plants shall cause to be etched on the moulds of their machines or encoded on stampers the SID Codes assigned to the facility. All SID codes assigned must be is use by January 01, 2006.
7. Fees. – The fees for the allocation of SID Code shall be FIVE THOUSAND PESOS (P5,000.00) per mould code or LBR code.
8. Effectivity. – This Circular shall take effect immediately.

Quezon City, October 24, 2005.

HON. EDUARDO B. MANZANO (Sgd.)
Chairman and Chief Executive Officer